



African Institute for Development Policy
Bridging Development Research, Policy & Practice

Research Assistant - Malawi

The African Institute for Development Policy (AFIDEP) is a regional non-profit research and policy Institute established in 2010 to help bridge the gaps between research, policy, and practice in development efforts in Africa. Our primary purpose is to contribute to sustainable development through the use of evidence and advocacy to strengthen political commitment and resource allocation for development issues; informing the design and implementation of effective interventions; and strengthening governance and accountability structures for tracking development challenges in Africa. AFIDEP is registered as a Non-Governmental Organisation in both Kenya and Malawi (where it has offices) and as a non-profit institution in the USA with 501(c)3 status. For further details about AFIDEP and its work refer to www.afidep.org.

AFIDEP together with researchers from the University of Southampton (UK) and the University of Portsmouth (UK) in collaboration with Gates Ventures (GV) is implementing a project that is aimed at identifying countries that have outperformed their peers in Adolescent Sexual Reproductive Health and Rights (ASRHR) while controlling for differences in other socio-economic factors. The project further seeks to understand the contextual factors that have contributed to the successes of the identified countries.

AFIDEP intends to hire a Research Assistant for a period of **30 days** to conduct in-depth interviews, focus group discussions and transcription of audio records.

Duties and Responsibilities

The main duties and responsibilities of the Research Assistant will be to:

- i. Assist in in-depth interviews and note-taking with government officials, representatives of Civil Society Organizations (CSOs) or Non-Governmental Organizations (NGOs), district council officials, health care workers, and chiefs.
- ii. Facilitate FDGs with very young adolescents (10-14 years) and older adolescents (15-19 years) in two selected districts.
- iii. Transcribe the audio records verbatim (i.e., recorded word for word, exactly as said) and proofread their transcription against the audio records.

Requirements:

- Bachelor's degree in Social Science, Public Health, or equivalent
- Communications skills (writing, in-person, moderating/facilitating)
- Ability to work with minimum supervision and within a team

- Strong IT skills with excellent command of Microsoft Office Packages
- Proven experience in the areas above are required

To apply: Please send a motivation letter indicating your suitability for the position and a detailed CV, which should include three relevant referees to: hr@afidep.org not later than **14th** February,2023 include the job title in the email subject. Only shortlisted applicants will be contacted.

AFIDEP is an Equal Opportunity Employer and does not charge a fee at any stage of the recruitment process.